



Atchison County Commission Meeting

Atchison County Courthouse
423 North 5th St
Atchison, Kansas 66002
[January 19, 2016]
AGENDA

Commissioner Jeff Schuele, 1st District

Commissioner Eric Noll, 2nd District

Chairman Henry W. Pohl, 3rd District

1. Call To Order

The County Commission is called to order by the Chairman

2. Presentation And Approval Of Claims

3. Pledge Of Allegiance

4. Reading And Approval Of Minutes

Approval of Minutes from Last commission meeting

4.1. Commission Minutes, January 12 2016

**Disclaimer-This document represents the "unofficial" minutes of the Atchison County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

Documents: [01122016.PDF](#)

5. Commissioner Comments And Committee Reports

6. Reports Of Elected Officials And Department Heads

7. New Business Before The Board

7.1. 1:30 PM Michael Wilburn, Martin Trash And Construction
conditional use permit, general discussion C&D landfill and repurpose processing

7.2. 2:00 PM Seth Howard, Road And Bridge Superintendent
Purchase order approval

8. Old Or Unfinished Business Before The Board

9. County Counselor Updates

10. Public Comment
11. Executive Sessions (Time Reserved For Executive Sessions)
12. Presentation Of Petitions, Memorials, And Remonstrance's
13. Introduction And Consideration Of Resolutions
14. Notices And Communications
15. Adjournment

Tuesday, January 12, 2016

Pursuant to the law, the board met in Regular Session at 1:00 pm on the 1st floor of the courthouse with Chairman Bill Pohl calling meeting to order with Commissioners Eric Noll and Commissioner Jeff Schuele present for the meeting, County Clerk Pauline M Lee recorded the minutes with County Counselor Pat Henderson present.

Board recited the pledge of allegiance at the start of the meeting.

Minutes of December 29th were reviewed, Commissioner Noll made the motion to approve as read, Commissioner Schuele second with Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Commissioner Noll discussed with the board about bids on fuel in future and that county needs more things worked out on bid sheet before bidding next year.

Committee Reports: Chairman Pohl said he had a Project Concern board meeting at 1:00 pm tomorrow, Wednesday, January 13th and Commissioner Schuele said he had a Chamber Board meeting tomorrow also.

Commissioner Noll said that he went with Staci Joice, Solid Waste Manager to Muscotah City Council meeting to talk to them about trash pickup and disposal.

Chairman Pohl said he talked with Austin Martin, Martin Trash at lunch time, they purchased the quarry up north, discussion about shredding tires.

David Brennan with Heartland Works appeared to explain to the board what it is, Heartland Works helps people find jobs and also helps with financial assistance to go to school, there are seventeen counties in Northeast Kansas that belong to Heartland Works, he sent out a packet earlier asking for the board to either appoint someone to the Chief Elected Officials Board or decline to be on the board and to go with the representatives on the local board, Board said that they would discuss and make a decision at next meeting.

Pauline Lee, County Clerk presented to the board cereal malt beverage licenses for Potter Country Store and Baker for consumption on premises and unopened containers for 2016 and also Drimmel Service for consumption on premises and unopened containers for 2016, Commissioner Noll made the motion to approve the 2016 Cereal Malt Beverage Licenses as presented and to have Chairman Pohl sign them in behalf of the county, Commissioner Schuele second the motion with Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

At 1:30 pm Commissioner Schuele made a motion to go into reorganizational meeting of the commissioners for 2016 with Commissioner Noll second and Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Commissioner Schuele made the motion to nominate Henry W Pohl as Chairman for 2016 with Commissioner Noll second the motion and Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Commissioner Schuele made the motion to nominate Commissioner Eric Noll as Vice Chairman for 2016 with Chairman Pohl second the motion and calling for a vote, all voted aye, motion carried, 3-0.

Board reviewed committees, Commissioner Noll made the motion to appoint the following Board members to various committees for 2016, Commissioner Schuele second with Chairman Pohl called for a vote, all voted aye, motion carried, 3-0.

JJA -	Commission Henry W. Pohl
Community Corrections Advisory Board –	Chairman Jeff Schuele
Project Concern –	Commissioner Henry W. Pohl, County Representative
County Health –	Commissioner Eric Noll
Mo-Kan Regional Council –	Chairman Jeff Schuele
NEK CAP Regional Board-	Commissioner Eric Noll
Area Agency on Aging –	Peggy House, Administrator of Atchison Senior Village
NEKES	Commissioner Eric Noll

2016 holidays, board asked Jamie Madison, HR Director earlier to send out an email to County Employees to poll them on the holidays, the following are the holidays that had the most votes.

Martin Luther King Day	Monday, January 18,2016
Presidents Day	Monday, February 15,2016
Memorial Day	Monday, May 30,2016
Independence Day	Monday, July 4, 2016
Labor Day	Monday, September 5, 2016
Veteran's Day	Friday, November 11, 2016
Thanksgiving Day	Thursday, November 24, 2016
	Friday, November 25, 2016
Christmas Day	Monday, December 26, 2016
New Year's Day	Monday, January 2, 2017

And each full time employee will receive one personal floating holiday and part time will get half a day to be used any time during year, have to take the full day or split it between two days of not less than four hours each day.

Commissioner Schuele made the motion to approve the above holidays for 2016 plus one personal floating holiday for employees, Commissioner Noll second with Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Board reviewed the Banks that are eligible depositories: Exchange National Bank; Morrill and Janes, Bank of Atchison, UMB, Commissioner Schuele made the motion to name the following banks as eligible depositories, Exchange National Bank, Morrill and Janes, Bank of Atchison and

UMB, Commissioner Noll second with Chairman Pohl calling for a vote, all voted aye, motion carried. 3-0.

County Treasurer, Sheila Bilderback presented to the board her recommendation to stay with Exchange National Bank as the main depository for the county for 2016, Commissioner Noll made the motion to accept the recommendation made by County Treasurer, Sheila Bilderback to stay with Exchange National Bank as the main depository for the county for 2016, Commissioner Schuele second the motion with Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Pauline Lee, County Clerk presented the IRS mileage rate for 2016 and for the State of Kansas, which is at the present .54 per mile, Chairman Pohl wanted it made clear that the Board is encouraging all county employees to use county vehicles instead of their personal vehicles when they go to training, meetings or conferences to cut down on the mileage reimbursement, Commissioner Noll made the motion to accept the recommendation of the IRS mileage and to reserve the right to review the mileage rate during the year, Commissioner Schuele second the motion with Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Meal Reimbursement- Policy that stands now is \$15.00 per meal, total of \$38.00 per day can use \$30.00 from two meals to make up for one, receipts are required for each meal, if meals are included in registration of meeting you cannot include those in per meal cost, receipt needs to be included prior to payment, county will not pay for tips or alcoholic beverages. Commissioner Schuele made the motion to stay with the current meal policy for 2016, Commissioner Noll second with Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Commissioner Schuele made a motion to come out of the reorganizational meeting at 1:42 pm with Commissioner Noll second with Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Kim Pruett, Joint Communication Director appeared to have the commissioners sign off on a purchase order to replace four computers in Dispatch, running out of memory and they are three years old, total cost is \$6,409.40 and will come out of the 911 money. Board approved request.

Shelly Nelson, Community Corrections Director and Melissa Smith, Administrative Assistant appeared to talk with the boards concerning JJA, Board said that they had an article from the Leavenworth Times concerning the proposal for juvenile services cut, Leavenworth County received letter from Atchison County Commissioners, Atchison County has not received reimbursement from Leavenworth for expenses incurred since October, Board asked Shelly if this was still true, she said no one has stopped to pick up anything on expenses to date. Commissioner Noll felt that the next time they have a meeting with Leavenworth County that each board have the same representation, he said the last time Leavenworth County had representation from their JJA at the meeting.

Board approved up to 500 gallons of propane for the County Lake at a 1.15 per gallon.

Jamie Madison, HR Director appeared to have board approved payroll for the week.

Bills for the week were approved by the commissioners.

Pauline Lee, County Clerk discussed with the board about giving one voter list free to each party every year, she wanted clarification concerning if someone requested a paper copy and an electronic one does that make it two copies, board said it would be same as giving a two copies, they would have to designate what kind they would want.

Pat Henderson, County Counselor presented the board with a letter to the Clerk of the Supreme Court reappointing Julia Clem to be a member to the Judicial Nominating Non Lawyer Board for four years, term to expire March 2, 2020. Commissioner Schuele made the motion with Commissioner Noll second and Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Pat Henderson, County Counselor told the board that he talked to AT&T and it was turned over to their legal department concerning the refund of services. Pat also told the board about a BOTA on the Hospital and that the county is for exemption to the property.

Jamie Madison, HR Director told the board that she found two department heads when she was going annual salaries that need to be corrected from what she gave the commissioners a couple weeks ago, one is Kim Pruett, Joint Communication Director, instead of the 2 percent increase of \$40,713.50 it should be \$41,995.20 which was set by the Joint Communication board and the other was Connie Ellerman, Noxious Weed Director and EM Administrative Assistant, her amount should be split in half 1040 hours for Noxious Weed and 1040 hours for EM Admin Assist. Total annual went from \$36,434.02 to \$18,168.80 Noxious Weed and \$15,142.40 for EM Administrative Assistant, board approved the corrections as presented.

Commissioner Noll made a motion to go into executive session at 2:40 pm on acquisition of property with Pat Henderson, County Counselor present, and reopen at 3:00 pm Commissioner Schuele second and Chairman Pohl called for a vote, all voted aye, motion carried, 3-0.

Board reopened at 3:00 pm no decision made.

Commissioner Noll made the motion to adjourn at 3:15 pm with Commissioner Schuele second and Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Attest: Pauline M Lee, County Clerk