



Atchison County Commission Meeting

Atchison County Courthouse  
423 North 5th St  
Atchison, Kansas 66002  
[February 23, 2016]  
AGENDA

Commissioner Jeff Schuele, 1st District

Commissioner Eric Noll, 2nd District

Chairman Henry W. Pohl, 3rd District

1. Call To Order

The County Commission is called to order by the Chairman

2. Presentation And Approval Of Claims

3. Pledge Of Allegiance

4. Reading And Approval Of Minutes

Approval of Minutes from Last commission meeting

4.1. Commission Minutes, February 16, 2016

*\*Disclaimer-This document represents the "unofficial" minutes of the Atchison County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

Documents: [02162016.PDF](#)

5. Commissioner Comments And Committee Reports

6. Reports Of Elected Officials And Department Heads

7. New Business Before The Board

7.1. 1:15 PM Dennis Foster, NEK Environmental Services  
1:15 pm to 1:45 pm annual report

7.2. 3:00 PM Peggy House, Administrator Of The Senior Village  
Cost report approval and monthly update

8. Old Or Unfinished Business Before The Board

- 8.1. Social Media Policy**
- 8.2. Ambulance Advisory Board Resolution**
- 9. County Counselor Updates**
- 10. Public Comment**
- 11. Executive Sessions ( Time Reserved For Executive Sessions)**
- 12. Presentation Of Petitions, Memorials, And Remonstrance's**
- 13. Introduction And Consideration Of Resolutions**
- 14. Notices And Communications**
- 15. Adjournment**

Tuesday, February 16, 2016

Pursuant to the law, the board met in Regular Session at 1:00 pm on the 1<sup>st</sup> floor of the courthouse with Chairman Bill Pohl calling meeting to order with Commissioners Jeff Schuele present for the meeting, Commissioner Eric Noll absent from the meeting, County Clerk Pauline M Lee recorded the minutes with County Counselor Pat Henderson present.

Board recited the pledge of allegiance at the start of the meeting.

Minutes of February 9<sup>th</sup> were reviewed, Commissioner Schuele wanted it added to second page first paragraph that he also agreed with Chairman Pohl about adding Seth's truck to the fleet and him getting a new one and also on page three, fifth paragraph concerning Patsy Porter invoice to remove that it would come out of county general miscellaneous fund. Commissioner Schuele made a motion to approve as corrected, Chairman Pohl second and calling for vote, both voted aye, motion carried, 2-0, Commissioner Noll absent.

Committee Reports, none at this time.

Chairman Pohl said that he had a couple of people ask about recycling bins, he talked with Derek Franklin, Solid Waste Committee concerning it.

Bill and Jerline Green appeared concerning their road in Center Township, they live on 262<sup>nd</sup> Road, Board said that they do not have authority over Townships, told Mr. Green that he needs to go to a township board meeting and talk to them concerning his problems, Mr. Green also said that there is a bridge north of him that needs repair, Board said that is probably the county's will let the Road Superintendent know concerning it.

Connie Ellerman, Noxious Weed Director appeared concerning sprayer for the new spray truck, She got a quote from Fairbanks Equipment for a 500 gallon and new spray system, with a spot 25 gallon sprayer, in the amount of \$13,914.11 with the option of baffles in the amount of \$384.00, total cost \$14,298. She told the board that this is the company she would like to purchase the sprayer from. Commissioner Schuele made a motion to go with the quote from Fairbanks Equipment in the amount of \$14,298.11 as recommended by Connie Ellerman, Noxious Weed Director, Chairman Pohl second and called for a vote, both voted aye, motion carried, 2-0, Commissioner Noll was absent.

Chairman Pohl asked Connie about chemical bids, she said she would be in a couple of weeks with specs.

Andrea Clements, Live Well Live Atchison appeared to give the board an update of what they have been doing, she presented to the board the top priorities that they will be working on, which are tobacco control and prevention, influence policy, physical activity, support mental health efforts and sustainability. Others projects would be healthy eating, farmers market and designation of healthy meal options at local restaurants, also regular wellness article in globe, workplace wellness and the fall back pack giveaway. Commissioner Schuele asked if there was

anything the commission could do, Andrea said that first step will be to identify the policies, she told the board that she will come back on a regular basis for updates.

Jamie Madison, HR Director appeared before the board and told them that Courtney Calhoon, Administrative Assistant turned in her resignation today and will be leaving in two weeks, February 26<sup>th</sup>. She will put it out an email to all employees to see if anyone wants to transfer within county first.

Bill for this week were approved by the Board.

Brent Teters and Jay Watkins, Tech Inc. to tell the board that the new ambulance is done and that they were going up to Ohio on Thursday to pick it up and bring it back on Friday, they will do final inspection on the vehicle before leaving, Chairman Pohl asked why they did not have it delivered, Jay Watkins said that the only reason is if there is anything that is not right they can correct without having to take it back. Board discussed rotation of vehicles with Brent and Jay. Brent and Jay also picked up the check to pay for the new ambulance from the commissioners.

Board signed off on an abatement on a special assessment in the City of Atchison.

Board approved an invoice on County Commissioners annual membership in the amount of \$485.00.

Wes Lanter, IT Director and HR Director Jamie Madison to discuss the Social Media Policy, Chairman Pohl said that he would like to wait until next week before approving the policy so that Commissioner Noll would be present.

Wes told the board that the new sign for the EMS building would be in next week, cost of \$382.00.

Chairman Pohl mentioned about county insurance committee and that it needs to be set up, Jamie said that she thought she could use the wellness committee to look into different insurance proposals.

Board looked over the letter of engagement from Reese and Novelly CPA for the 2015 audit. Commissioner Schuele made the motion to approve the letter and sign for the 2015 county audit for one year, Chairman Pohl second and called for a vote, both voted aye, motion carried, 2-0, Commissioner Noll absent.

Seth Howard, Road and Bridge Superintendent appeared to talk to the board about the truck bids, he reviewed them and is recommending the 2016 Chevy 1/2T regular cab V8 long bed 4x4 light truck, it would be for running after parts, carry equipment and fuel tank and tools. Commissioner Schuele made the motion to go with the recommendation made by Seth Howard, Road and Bridge Superintendent on a 2016 Chevy 1/2T regular cab V8 long bed 4x4 from Lewis Chevrolet in the amount of \$29,189.05 this is \$572.05 more than the lowest one bid from Roberts Chev in Platte City, but Lewis Chevrolet is within the county, Chairman Pohl second

the motion and called for a vote, both voted aye, motion carried, 2-0, Commissioner Noll absent from meeting.

Seth also presented the Schwab Eaton engineering service contracts on the HRRR grant for road signage for the board to sign, County Counselor Pat Henderson said it was a standard contract and that the commissioners could go ahead and approve. Commissioner Schuele made the motion to approve the Schwab Eaton Engineering Service contract as presented, Chairman Pohl second and called for a vote, both voted aye, motion carried, 2-0, Commissioner Noll absent from meeting.

Commissioner Schuele asked Seth about a schedule when they go on 4- 10 hour days, he would like to see rotation so that someone is always at the shop, Seth said that the only thing is that they need all employees when they start to do the asphalt and chip and seal.

Seth told the board that he just come back from training on asphalt, and found out that his roller is oversized for their projects, he would like to see about renting one to try out.

Seth told the board that Dennis Schrick was in on the bridge on Lincoln Road that he talked to him about earlier, nothing will be done until next year before getting started.

Commissioner Schuele made a motion to adjourn at 3:40 pm with Chairman Pohl second the motion and called for a vote, both voted aye, motion carried, 2-0. Commissioner Noll absent.

Attest:: Pauline M Lee, County Clerk