



Atchison County Commission Meeting

Atchison County Courthouse
423 North 5th St
Atchison, Kansas 66002
[March 22, 2016]
AGENDA

Commissioner Jeff Schuele, 1st District

Commissioner Eric Noll, 2nd District

Chairman Henry W. Pohl, 3rd District

1. Call To Order

The County Commission is called to order by the Chairman

2. Presentation And Approval Of Claims

3. Pledge Of Allegiance

4. Reading And Approval Of Minutes

Approval of Minutes from Last commission meeting

4.1. Commission Minutes, March 15 2016

**Disclaimer-This document represents the "unofficial" minutes of the Atchison County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

Documents: [03152016.PDF](#)

5. Commissioner Comments And Committee Reports

6. Reports Of Elected Officials And Department Heads

7. New Business Before The Board

- 7.1. 1:15 PM Seth Howard, Road And Bridge Superintendent
1:15 pm to 1:45 pm - Bid opening for culvert replacement and other
- 7.2. 1:45 PM Wes Lanter, Emergency Management And IT Director
Purchase order approval
- 7.3. 2:00 PM Staci Joice, Solid Waste Manager

Annual review of the Solid Waste Management Plan

- 7.3.1.** 2:15 PM Joe Bowen, Maintenance
bathrooms, 1st and appraisers office lower level
- 8.** Old Or Unfinished Business Before The Board
 - 8.1.** IRS Audit Of Sports Complex Bonds
discussion of bond counsel and vote on hiring Gilmore and Bell as bond counsel
 - 8.2.** Appointment Of Representative On The Juvenile Corrections Advisory Board
 - 8.3.** Discussion Of Gallons On Oil Bid
- 9.** County Counselor Updates
- 10.** Public Comment
- 11.** Executive Sessions (Time Reserved For Executive Sessions)
- 12.** Presentation Of Petitions, Memorials, And Remonstrance's
- 13.** Introduction And Consideration Of Resolutions
- 14.** Notices And Communications
- 15.** Adjournment

Tuesday, March 15, 2016

Pursuant to the law the board met in Regular Session at 1:00 pm on the 1st floor of the courthouse with Chairman Bill Pohl calling the meeting to order, with Commissioner Eric Noll present, Commissioner Jeff Schuele absent, and County Counselor Pat Henderson also present. County Clerk Pauline M Lee recorded the minutes.

Board opened the meeting with reciting the pledge of allegiance.

Board reviewed the minutes of March 8th, Commissioner Noll made a motion to approve the minutes as read, Chairman Pohl second and called for a vote, both voted aye, motion carried, 2-0, Commissioner Schuele not present.

Committee Reports: Chairman Pohl stated he attended a JCAB meeting last week on Tuesday, Shelly Nelson, Community Correction Director told them that she was talking to other counties around them to see if they would be able to joint their organizations.

Chairman Pohl brought up concerning the request made by Carl Crumb, AHS Theater Teacher to use the courthouse and courtroom to do a play on 12 Angry Men, they would like to do rehearsals during the week of March 28th thru 31st from 4:30 pm to 9:00 pm, and also to have water and coffee in the courtroom and to sell concessions at intermission. Board received a letter from Donna Oswald, Court Clerk stating that the Judges had discussed his request, and had no objections to them using the courtroom but since the commissioners are responsible for the courthouse in the whole that Mr. Crumb would have to visit with the commission, Chairman Pohl said common sense was not to open up courthouse after hours, restrooms, and number of people attending and having food and drinks in courtroom, Commissioner Noll contacted the counties insurance company because he had some concerns and that if the county did allow the use then a facility agreement would have to be in force which would include occupancy limitations, security, hold harmless/Indemnification and Insurance. Chairman Pohl said usually they didn't make decision when a commissioner was missing, but he wanted to go ahead, since Mr. Crumb wanted a decision today, Chairman Pohl contacted Commissioner Schuele by phone, Chairman Pohl made the motion to decline the request made by Mr. Crumb, AHS Theater Teacher to use the courtroom for a play because of concerns of courthouse being open after hours, security, restroom usage and number of people attending and also having food in the courtroom especially when they don't allow it now. Commissioner Noll second the motion with Chairman Pohl calling for a vote, both voted aye, motion carried, 2-0, Commissioner Schuele was absent from meeting. Commissioner Schuele texted Chairman Pohl and said he was in favor of allowing them to use the courtroom.

Jaime Hackmann Aggregate Sales and Mike Curry, Director of Business Development and Sales with Hamm Quarries appeared along with Seth Howard, Atchison County Road and Bridge Superintendent, update and to see if the commissioners had any concerns and updating the board, Seth asked about how much rock county had, Jaime said that she will get with John to see how much free rock the county has, Chairman Pohl brought up about agreement and if the county kept McPherson road up that they could use the free rock in other areas of the county, County Counselor Pat Henderson looked up agreement, said that they never did get a signed copy back. Jaime said that she would look into that. Chairman Pohl also was concerned about speed limit, Seth said he is waiting for Sheriff Laurie to get back to him on speed limit on McPherson, Chairman Pohl said that 25 to 40 mph would be a good speed limit on that road, he also talked about rock trucks using 230th road to haul rock, it is an asphalt road

and does not stand up to heavy traffic, would like the rock trucks to use a different route. Jaime said she would talk with people at quarry

1:30 pm Connie Ellerman, Noxious Weed Director appeared to open bids for Chemicals

Business	Address	March 15, 2016	April 15, 2016	Total
FG Ag Services	Wathena, Ks	\$55,094.00	\$37,742.00	\$92,836.00
CPS	Castle Rock, CO	\$44,049.60	\$28,886.04	\$72,935.64
Red River Specialties	Shreveport, LA	\$52,740.00	\$32,715.60	\$84,455.60
Spielman Fertilizer	Muscotah, KS	\$43,682.40	\$28,542.84	\$72,225.24

Chairman Pohl made the motion to approve purchase of Chemicals for Noxious Weed Department to Spielman Fertilizer in the amount of \$72,225.24, Commissioner Noll second with Chairman Pohl calling for a vote, both voted aye, motion carried, 2-0, Commissioner Schuele absent.

Connie also wanted to purchase 60 qt. of Milestone at \$70.75 per quart total \$4,245.00 from VDSC. Board signed off on the purchase request.

Connie also brought up on the aluminum bed for the new spray truck, she had two different quotes, Bittersweet farms, Oskaloosa, Ks, \$4,999.00 and American Equipment, Kansas City, Ks, \$4820.00, Connie said that Bittersweet makes the bed from scratch, American Equipment starts with a bed already manufactured and adds the aluminum, would like to go with Bittersweet Farms for the bed, Chairman Pohl asked if it could wait a week until Commissioner Schuele was present, Connie said that she would like a decision now, Commissioner Noll made a motion as per recommendation made by Connie Ellerman, Noxious Weed Director to go with the quote from Bittersweet Farms in the amount of \$4,999.00 on an aluminum bed for new spray truck, Chairman Pohl second and called for a vote, both voted aye, motion carried, 2-0, Commissioner Schuele no present.

Seth Howard, Road and Bridge Superintendent was present, board discussed the Smith bridge near Arrington, Commissioner Noll asked can they give away a deficient bridge, County Counselor yes, Seth said he wanted a release so that the county was not responsible for it and a locked gate, bridge is on a private road. Pat Henderson, County Counselor said an agreement in writing to landowner would be good, will work on it for county.

Seth Howard, Road and Bridge Superintendent presented the board with Oil Bids he had two bids

Business	Address	RS-1H+	RS-1H	SS-1H	RS-1M	Pump charge
Vance Bros	KS, Mo	1.70 gal	1.65 gal	1.90 gal		65.00
Ergon Asphalt and Emulsions Inc.	Overland Pk., KS		1.75 gal	1.90 gal	1.90 gal	60.00

Vance Bros has unloading 4 hours fee and after that \$90.00 per hour, freight is .07 per gallon and Ergon Asphalt & Emulsions Inc. has unloading 2 hours free and after that \$80 per hour plus federal Environ fee .00133 per gallon. Seth said he would recommended to go with Vance Bros, the four hours unloading is beneficial to them. Commissioner Noll made the motion to go with Vance Bros on the road oil, Chairman Pohl second and called for a vote, both voted aye, motion carried, 2-0, Commissioner Schuele not present.

Kim Pruett, Joint Communication Director appeared with a purchase order to KDOT for T-1 line usage on 800 mhz radios for third quarter 2015 and all of 2016, total \$8,250.00, request approved by the board.

Melissa Crane, Appraiser appeared to update the board on her office, Michelle Phillips is still processing personal property, Melissa also told the board that a Supreme Court ruling came down that if a value was lowered at any hearing level the previous year, the next years value must remain the same as the hearing value, and then latter it was changed by the legislatures to two years, the court ruling eliminates The inequity and allows appraisers to appraise the property at fair market value. Melissa said that they have finished most of the protest hearings 2016 values are ready to go out hopefully will be Postal Presort and going out by Friday or Monday of next week. Melissa also presented to the board the market study analysis that will be published in the paper, Melissa also asked the board about new flooring for the restroom in the appraisers office lower level.

Abates on Special Assessment and Personal Property were approved

Wes Lanter, Emergency Management and IT Director appeared with paperwork on lease purchase for the new rescue truck for the board review, Pat Henderson, County Counselor said to allow two weeks before setting a bid opening date, Commissioner Noll made a motion to go out for bids on lease purchase on a 2016 Rescue Truck and to have Chairman Pohl sign in behalf of the county, Chairman Pohl second and called for a vote, both voted aye, motion carried, 2-0, Commissioner Schuele absent. Bid opening is scheduled on March 20th at 10:30 am.

Wes presented to the board a purchase order for CiC on annual maintenance on software in the amount of \$55,805.00, Commissioner Noll made a motion to approve the purchase order as presented, Chairman Pohl second and called for a vote, both voted aye, motion carried, 2-0, Commissioner Schuele absent.

Wes brought up to the commissioner about replacing the siding on the north side of the EMS building, with tin, he will get a quote and come back before the board.

2:45 pm Sheila Bilderback, County Treasurer appeared concerning donation of sick/vacation time, she has an employee that was still on her six month probationary period, and took time off and several people donated time to her, as per the policy and procedure it states that during this time employee is not entitled to any vacation, she has been trying to get it cleared up for the past several months, all she wants is that it come off of the employees leave figures, Commissioner Noll asked if they thought this was a good policy, and that Sheila was probably correct, Sheila said if you hire someone and they are in the six month introductory period and leave you have paid them out time, Chairman Pohl said he would favor donation and reduce the introductory period from six months to three years. After reviewing the policy asked Jamie Madison, HR Director to remove the donated time for the treasurer employee. Will need to review policies.

Clint Smith appeared and told the board that he talked to Seth Howard, Road and Bridge Superintendent on the bridge and was satisfied on what he heard, but that there is a stop sign missing on Delaware and Morton Road, Commissioner Noll said he would talk to Seth concerning the sign.

Board reviewed a invoice from Leavenworth County on a juvenile stay in the amount of \$24,150.00, board talked with Pat Henderson, County Counselor on the invoice, Commissioner Noll made the

motion to approve with Chairman Pohl calling for a vote, both voted aye, motion carried, 2-0, Commissioner Schuele absent.

Bills for the departments were approved.

Commissioner Noll made a motion to adjourn at 3:50 pm with Chairman Pohl second and calling for a vote, both voted aye, motion carried, 2-0, Commissioner Schuele absent.

Attest: Pauline M Lee, County Clerk