



Atchison County Commission Meeting

Atchison County Courthouse  
423 North 5th St  
Atchison, Kansas 66002  
[August 2, 2016]  
AGENDA

Commissioner Jeff Schuele, 1st District

Commissioner Eric Noll, 2nd District

Chairman Henry W. Pohl, 3rd District

1. Call To Order

The County Commission is called to order by the Chairman

2. Presentation And Approval Of Claims

3. Pledge Of Allegiance

4. Reading And Approval Of Minutes

Approval of Minutes from Last commission meeting

4.1. July 26, 2016 Commission Minutes

*\*Disclaimer-This document represents the "unofficial" minutes of the Atchison County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

Documents:

[07262016.PDF](#)

5. Commissioner Comments And Committee Reports

6. Reports Of Elected Officials And Department Heads

7. New Business Before The Board

8. Old Or Unfinished Business Before The Board

8.1. 1:15 PM Roger Denton, GIS

discussion on property boundary on Adam Potts

8.2. 1:30 PM Melissa Crane, Appraiser, Belinda Robinson, Co Appraisers Office And Sheila

Bilderback, Co Treasurer  
discussing the NRP proposed plan City of Atchison

- 8.3. 2:00 PM Seth Howard, Road And Bridge Superintendent  
Culvert replacement bids
9. County Counselor Updates
10. Public Comment
11. Executive Sessions ( Time Reserved For Executive Sessions)
12. Presentation Of Petitions, Memorials, And Remonstrance's
13. Introduction And Consideration Of Resolutions
14. Notices And Communications
15. Adjournment

Tuesday, July 26, 2016

Pursuant to the law the board met in Regular Session with Chairman Bill Pohl calling the meeting to order along with Commissioner Eric Noll and Commissioner Jeff Schuele present. County Clerk Pauline M Lee, recorded the minutes with County Counselor Pat Henderson present for meeting

Board opened meeting at 1:00 pm with reciting the pledge of allegiance before the meeting.

Minutes of July 19<sup>th</sup> were reviewed, Commissioner Noll made a motion to approve minutes as read, Commissioner Schuele second with Chairman Pohl called for a vote, and all voted aye, motion carried, 3-0.

Committee Reports, none to report, Commissioner Schuele said he will have a ASAF meeting on Friday.

Chairman Pohl said he ran into Dwight and Larry Myers and Lancaster City Council has not received the letter from County, Chairman Pohl asked County Counselor Pat Henderson if a letter had gone out to Lancaster City concerning South Broadway, Pat said not yet would get it out today, Chairman Pohl wanted it stated in letter that they are only giving Lancaster City permission to set the speed limit on the road and that Atchison County will still maintain the road.

Board discussed setting up a meeting with little cities possibly after finishing budget preparation.

Connie Zeit, County Health appeared along with Kristy Callahan, Connie told the board that she will be leaving as supervisor at the Atchison Health Department and taking the position in Hiawatha, Kristy will be taking her place at the Atchison County Health Department. Board welcomed Kristy and wishing Connie best wishes. Connie told the board that they will need to appoint Kristy to the NEKES board.

Adam Potts appeared concerning a boundary dispute, he is in the process of erecting a building on his property, he has talked with Roger Denton, GIS and filled out Flood Plan application along with NR plan application, Roger told Mr. Potts to get a survey of his property to be sure he is not building on right of way, and he had Clark Survey do the survey, they left stakes when they did the survey to show where the boundary is. He is very limited on where he can build, He has talked with Township board and they are okay with them, Board said that maybe get a letter from Clark saying that he is okay with where the building is compared to survey line, will also talk with Roger Denton about the situation at next meeting.

Board discussed with Pat Henderson County Counselor on the Neighborhood Revitalization plan that the city is proposing, Pat said he emailed out plan this morning, still need to talk with the city about building permits, completion of project, final inspection, city will need to have a public hearing on the plan before it will come to city and USD 409 in an interlocal agreement.

Board called Melissa Crane, County Appraiser up to discuss the plan, Trey Cocking, City Manager, Justin Pregont, Becky Anderson and City Commissioner Jack Bower appeared to also discuss the proposed Neighborhood Revitalization plan. Last time discussed about making changes to targeted area on the \$100,000 + doing 95% for first eight years and the last five years reduce down, year 11, 80%, year 12, 70%; year 13, 60%; year 14, 40% and year 15, 20% would like to keep this as is. Commissioner Schuele said that he would like to see 10 year in the targeted area \$5000 to 24,999 column that is what they have done in past, Eric said it was discussed last meeting to go 8 years with descent starting in the fifth year, Trey said would like to add another year to make it 9 years with gradual decent of first four years 95% and year 5, 80%; year 6, 70%; year 7, 60%; year 8, 40% and year 9, 20%. Trey also said that they would like to do the target area within the city designated area like the non targeted area, and also to do the targeted area of \$25,000-99,999 as years 1-8, 95%; year 9, 80%; year 10, 70%; year 11, 60%, year 12,

40% and year 13, 20%, originally it went 15 years but dropped everything back except the 100,000 and over.

Chairman Pohl said he remembers discussing at a previous meeting going to 12 years instead of 15 years. Asked Melissa Crane if she had any notes concerning what was discussed, she said she did not, but she would look to see if Belinda Robinson in her office had her file on the discussion, Belinda had notes on 100,000 15 years and residential age eight years, Trey Cocking said whatever county is in favor of the city of Atchison will do, Commissioner Noll said he is in agreement on target area with percentage on 15 years, still in negotiation, what criteria on target area, Justin Pregont said it was pre world war II, they did add the Bowling alley which the target area is different from the first one presented to the board, County Counselor Pat Henderson said that city will have to publish once a week for two consecutive weeks, and then hold hearing, Commissioners asked Melissa Crane, Appraiser what would see like to see in program, she would like to see final construction cost, they have problems with people filling out form 2 on construction cost, City will see that Melissa gets something when project is finished. Commissioners will review at next week meeting with Sheila Bilderback, County Treasurer, Melissa Crane and Belinda Robinson from Appraisers Office,

Commissioner Schuele moved for the city to go forward with the NRP as discussed and changed according to program presented which will include USD 409 and County of Atchison in program, Commissioner Noll second with Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Pauline Lee, County Clerk presented the board copies of a survey on the Recycling property had it divided into two tracts tract 2 is behind building and is attached to another piece of property county owns, along with a bill for the survey, Commissioner Noll made a motion to approve the invoice and it will be paid out of county general miscellaneous, Commissioner Schuele second with Chairman Pohl called for a vote, all voted aye, motion carried, 3-0.

Pauline Lee, County Clerk presented a list of transfers from 2015 General Fund into Capital Outlay fund; Solid Waste into the Solid Waste Capital Outlay fund, Atchison Senior Village into the ASV capital Outlay,

General Fund	\$205,000
Solid Waste	\$38,000
ASV	\$207,000

Commissioner Schuele made a motion to transfer as recommended with Commissioner Noll second with Chairman Pohl calling for a vote, all voted aye, motion carried. 3-0.

Commissioner Schuele made a motion to adjourn at 3:03 pm with Commissioner Noll second with Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Jamie Madison, HR director appeared and asked the board if they signed off on the lawyer letter for the auditor, board said they did not, Chairman Pohl called Commissioner Noll and put him on speaker phone, Commissioner Schuele made a motion to reopen the meeting at 3:20 pm with Commissioner Noll second and Chairman Pohl called for a vote, all voted aye, motion carried, 3-0.

Commissioner Schuele made the motion to approve the attorney letter and to have Chairman Pohl sign in behalf of the county, Commissioner Noll second with Chairman Pohl calling for a vote all voted aye, motion carried,

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Commissioner Schuele made a motion to adjourn at 3:22 pm with Commissioner Noll second and Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Attest: Pauline M Lee, County Clerk