



Atchison County Commission Meeting

Atchison County Courthouse
423 North 5th St
Atchison, Kansas 66002
[October 4, 2016]
AGENDA

Commissioner Jeff Schuele, 1st District

Commissioner Eric Noll, 2nd District

Chairman Henry W. Pohl, 3rd District

1. Call To Order

The County Commission is called to order by the Chairman

2. Presentation And Approval Of Claims

3. Pledge Of Allegiance

4. Reading And Approval Of Minutes

Approval of Minutes from Last commission meeting

4.1. Commission Minutes, September 27, 2016

**Disclaimer-This document represents the "unofficial" minutes of the Atchison County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

Documents:

[09272016.PDF](#)

5. Commissioner Comments And Committee Reports

6. Reports Of Elected Officials And Department Heads

6.1. 1:15 PM Joe Bowen, Maintenance
Courthouse Elevator Contract signed

7. 1:30 P.M. Seth Howard, Road And Bridge Superintendent
1:30 pm to 2:00 pm open bids on tractor and mower

8. New Business Before The Board

- 8.1.** 2:00 PM Bob Hanf, Sr.
problem with road
- 8.2.** 2:30 PM Joni Caldwell
discussion on 4-H signage project

9. Old Or Unfinished Business Before The Board

- 9.1.** 3:00 PM Sheila Bilderback, County Treasurer
unreconciled difference discussion

10. County Counselor Updates

11. Public Comment

12. Executive Sessions (Time Reserved For Executive Sessions)

13. Presentation Of Petitions, Memorials, And Remonstrance's

14. Introduction And Consideration Of Resolutions

14.1. Order No. 2016-3

Order to dispose of records such as Election Ballots: voted and not voted at the following elections: April 2, 2013, November 5, 2013, April 7, 2015, August 5, 2014 and November 2, 2014

15. Notices And Communications

16. Adjournment

Tuesday, September 27, 2016

Pursuant to the law the board met in Regular Session at 1:00 pm on the 1st floor of the courthouse with Chairman Bill Pohl calling the meeting to order with Commissioners Eric Noll and Jeff Schuele present along with Pat Henderson, County Counselor and County Clerk Pauline M. Lee recording the minutes.

Board recited the pledge of Allegiance before the start of the meeting.

Minutes of September 20th were reviewed, Commissioner Noll said fifth paragraph, 1st page, quotation marks around the sentence starting with Please to and ending with January 31, 2016, also on the second page fourth paragraph to change it from do not own to do own building and last page, first paragraph change word from but to put in the bond. Commissioner Schuele made the motion to approve as corrected with Commissioner Noll second with Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Committee Reports: Commissioner Noll said he took Chairman Pohl's place on the ambulance advisory board meeting Friday, Committee looked over job description a couple of changes, board meeting was a very positive meeting. Ted Graf, Interim Fire Chief was on board with county taking over the service. Commissioner Schuele asked about a time line. Commissioner Noll said job description was going to get posted as soon commission approve, new director will need to live 30 minutes away from building, Wes Lanter, Emergency Management and IT Director was coming in at 2:00 pm to go over everything with the board.

Commissioner Schuele said that a Jonie Caldwell emailed concerning a 4 H project on 911 addressing signage project. Chairman Pohl and Commissioner Noll said that they had not received any information yet, will look once they get home.

Pauline Lee, County Clerk told the board that they need to appoint an alternate delegate to KCAMP during the KAC annual conference in November. Chairman Pohl made the motion to appoint Eric Noll as the alternate delegate to represent Atchison County, Commissioner Schuele second with Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Board discussed the 2015 audit and the unreconcilable bank balance that Melanie Tuttle, county auditor with Reese & Novelly talked to them about and was in the closing letter to the board. Need to make an adjustment to the bank statement and general fund make it match and then go forward. Need to talk with County Treasurer on this matter to get it taken care of. Board will have Sheila come over to discuss it with them today.

Commissioner Schuele asked if they had made a motion to approve the 2015 county audit and auditors letter, could not find where it had been finalized, Commissioner Schuele made a motion to approve the 2015 county audit and auditors' letter as presented, Commissioner Noll second with Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Sheriff Laurie appeared concerning setting up a new account for forfeiture money, he has \$2100.00 that he needs to get receipted. Jack told the board that he sent County Treasurer Sheila Bilderback an email last week to see about setting one up, haven't heard back, wanted to know if Janie Madison could do it, Board said that they would ask Sheila when she came over concerning the email.

Sheila Bilderback, County Treasurer came over, board told Sheila that Sheriff Laurie was in concerning getting an account set up for forfeiture money. Sheila said she did not get the email, would go over and check her email to see, Sheila asked how he wanted it set up, and Jack said like conceal and carry account. Sheila said she would do it.

Commissioner Schuele asked Sheila about the unreconciled bank account that the auditor talked about, Sheila said the amounts were different, she would go over and get the paper work. . Sheila came back and told the board that she had a figure of \$23,412.79 balance instead of the \$21,626.00, she will check with the auditors and come back next week.

Board signed off on an abatement of special assessment.

Wes Lanter, Emergency Management and IT Director appeared before the board along with Jamie Madison, HR Director.

Wes presented a copy of the EMS director job description to the commissioners for their review and approval, along with a copy of the Ambulance Advisory board minutes. Board said that they would like a press Release to the media to get it out to the public that the last day for Tech, Inc. would be January 31, 2017 at noon and county will not be without service, county will take over. No lapse in service or decrease in level of service to the public. County was not dissatisfied with Tech, Inc. just felt they could take over service and recommendation of the Advisory Board.

Wes said once board approves job description he would get it on County web site, in newspaper, KAIR Radio, and other sources, deadline for applying will be October 14th at 5:00 pm. he felt end of November 2016 they would have someone hired for the position, second position to be hired would be the billing position. Commissioner Noll made the motion to approve the EMS Director job description as presented to the board, Commissioner Schuele second with Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Wes also showed the board two quotes he received to renovate the EMS building to house the EMS director, Kearney Construction in the amount of \$2,495.00 to build a wall to make an office, no side of entrance, 2x4 wall with window and a door, ADA counter, also electrical from Gerber Electric in the amount of \$931.49 and to put in duct work heating and air conditioning in the room. He was under limit and approval by board, just wanted to show the board so that they knew what was happening.

Seth Howard, Road and Bridge Superintendent appeared, Chairman Pohl said he was out to look over the new salt building.

Seth told the board that he called dealers on the tractor, dealers are looking to see if they have any leased tractors that will be coming in, usually come in and go out fast. He asked the dealers for prices on new ones, Seth said he was not opposed to a used tractor.

Seth told the board that he called the truck company concerning trade in value on the 2008 sterling trucks and the 1995 Ford, on the Sterling Trucks it would be \$30,000 each and the 1995 Ford, \$5,000, Seth said would be better off putting it on Purple Wave, board agreed.

Board reviewed the lease purchase documents on the Two 2017 Freightliner 1085D Dump Trucks in the amount of \$318,000.00, bids will be opened on October 11th at 1:30 pm, Commissioner Schuele made the motion to approve the lease purchase invitation for bids and to have Chairman Pohl sign it in behalf

of the county, Commissioner Noll second with Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0. Pat Henderson, County Counselor will get them to the lending institutions.

Seth had bridge number for the board on the bridge that State of Kansas approved on the 2018 off system program, #15.5-G.3, Truss Bridge, south of Farmington near Glen Butler's property.

County Counselor updates: Pat Henderson told the board that he had new information on the AT&T refund to the county.

Commissioner Noll made a motion to go into executive session for twenty minutes on an attorney client privilege and to come out at 3:10 pm with County Counselor Pat Henderson in attendance, Commissioner Schuele second with Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Commissioner Noll made a motion to reopen and come back out into regular session at 3:16 pm, Commissioner Schuele second with Chairman Pohl called for a vote, all voted aye, motion carried, 3-0.

Chairman Pohl asked for a motion to give Pat Henderson, County Counselor authority to go into arbitration with AT&T over County phone bill, Commissioner Schuele made the motion with Commissioner Noll second and Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Commissioner Schuele made a motion to adjourn at 3:18 pm with Commissioner Noll second and Chairman Pohl calling for a vote, all voted aye, motion carried.

Attest: Pauline M. Lee, County Clerk