



Atchison County Commission Meeting

Atchison County Courthouse
423 North 5th St
Atchison, Kansas 66002
[December 13, 2016]
AGENDA

Commissioner Jeff Schuele, 1st District

Commissioner Eric Noll, 2nd District

Chairman Henry W. Pohl, 3rd District

1. Call To Order

The County Commission is called to order by the Chairman

2. Presentation And Approval Of Claims

3. Pledge Of Allegiance

4. Reading And Approval Of Minutes

Approval of Minutes from Last commission meeting

4.1. Commission Minutes, December 6, 2016

**Disclaimer-This document represents the "unofficial" minutes of the Atchison County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

Documents:

[12062016.PDF](#)

5. Commissioner Comments And Committee Reports

6. Reports Of Elected Officials And Department Heads

7. New Business Before The Board

7.1. 1:15 PM Seth Howard, Road And Bridge Superintendent
opening of fuel bids

- 7.2. 1:45 PM Peggy House, Administrator Of Atchison Senior Village
Monthly update
8. Old Or Unfinished Business Before The Board
- 8.1. Agreement Letter Reese And Novelty
continuation on agreement letter 2016 audit
- 8.2. Atchison Community Health Clinic
continuation on letter from Atchison Community Health Clinic
9. County Counselor Updates
10. Public Comment
11. Executive Sessions (Time Reserved For Executive Sessions)
12. Presentation Of Petitions, Memorials, And Remonstrance's
13. Introduction And Consideration Of Resolutions
14. Notices And Communications
15. Adjournment

Tuesday, December 6, 2016

Pursuant to the law the board met in regular session at 1:00 pm on the 1st floor of the courthouse with Chairman Bill Pohl calling the meeting to order along with Commissioners Eric Noll and Jeff Schuele present. Linda Chalfant, Deputy County Clerk and Pauline Lee, County Clerk recorded the minutes.

Board opened the meeting with reciting the Pledge of Allegiance.

Minutes of November 29th were reviewed, corrections were made on first page seventh paragraph, and line 5 were Commissioner Noll asks how many houses it should be are instead of is four houses. On second page paragraph five, second line lease purchase misspelled, Commissioner Noll made the motion to approve after corrections, Chairman Pohl second with Chairman Pohl calling for a vote, both voted aye, motion carried 2-0, Commissioner Schuele absent from meeting.

Committee Reports, Commissioner Noll attended the Multi County Health Meeting on Monday, on December 31st Cindy Cluck, the CFO is retiring, hired a new one, Kristina Romine.

Commissioner Schuele attended the Solid Waste meeting this morning.

Chairman Pohl said that he attended the Extension Council annual meeting at the Atchison Hospital on Wednesday night, November 30th.

1:05 pm, board met with Staci Joice, Solid Waste Manager to discuss the Christmas Eve holiday, Staci said that they discussed it in the Solid Waste meeting, Solid Waste board in agreement to be closed on Saturday, December 24th, Saturday employees will come in and work Monday thru Friday of that week to get the forty hours, County commissioners all agreed.

Staci had a purchase order to be signed for \$18,020.75, to be split between two companies, for disposal of contaminates in used oil. Safety Clean in the amount of \$13,623.75 and Clean Harbors, pump used to remove oil and clean barrel, \$4,395.00. Commissioner Schuele made the motion to approve the two purchase orders as presented, Commissioner Noll second with Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

1:10 pm Wes Lanter, Emergency Preparedness and IT Director along with Corey Scott, EMS Director appeared on update of EMS employees and licenses. They are about 90% thru the process for the State licensing and interviews are in process. They have interviewed 26 people, and if they are short on full time staff we have enough part time staff to fill in until the positions are filled. Corey Scott is working with TECH INC to make sure the maintenance to the ambulances and equipment is being done correctly.

Wes Lanter and Corey Scott presented the employees pay scale. They are looking to have 15 people on staff. 6 paramedics, 6 EMT and 3 captains. The pay range for the 6 paramedics and 3 captains is \$42,000.00-\$49,000.00; and for the 6 EMT the range will be \$29,000.00-\$38,000.00. They are also looking into getting new uniforms.

Commissioner Schuele made a motion to approve the salary ranges for the paramedics, EMT and the Captains, Commissioner Noll, second, Chairman Pohl called for a vote all voted aye, motion carried 3-0

1:55 pm Gail Statler, County Lake appeared with quotes on propane for use at the county lake house, both Consumer Oil and Jackson Farms are \$1.10 per gallon but Jackson Farmers is charging a usage tax, Consumer Oil said county doesn't have to pay the usage tax. Commissioner Schuele made a motion to go with Consumer Oil at a \$1.10 per gallon with Commissioner Noll second and Chairman Pohl called for a vote, all voted aye, motion carried, 3-0.

Bills for departments were approved for the week.

Payroll for last week of December 2nd was approved by the commissioners.

Board received a check from the insurance company that represents Jon Snethen and Rita Seid, on property damage to a county bridge in the amount of \$11,056.27.

Joe Bowen, Maintenance appeared on ADA agreement between River Bluff Architects and Atchison County to do an ADA survey of county owned buildings. Reed with River Bluff Architects would like to start now if possible, question on Community Corrections since it is not a county owned building, probably wouldn't be as much if they put it in with the other buildings, Board gave approval on the ADA survey for community corrections, paid out of county general, River Bluff will also look at both entrance doors to the courthouse with recommendations being made. Commissioner Noll made the motion to have Chairman Pohl sign off on the ADA agreement with River Bluff Architect in the amount of \$6525.00 for an ADA survey of county owned buildings, Commissioner Schuele second with Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

2:30 pm Seth Howard, Road and Bridge Superintendent appeared with quotes on culverts that he would like to purchase, he had a purchase order from Metal Culverts for 10-18'x40' in the amount of \$5,140.00 and 5 24'x30' in the amount of \$2,535.00, total cost of \$7,675.00. Commissioner Noll made the motion to approve the request as presented, Commissioner Schuele second with Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Seth also had a purchase order on sign material, 2x2 posts and post base along with rivets, from J&A Traffic Products in the amount of \$2,842.50, Commissioner Noll made a motion to approve the purchase order as presented with Commissioner Schuele second and Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0. Seth also discussed about addressing signs and if there was any more discussion. Seth said he hated to let it drop because it would be a good thing. Commissioner Noll said he thought there would be some resentment if it was mandatory. Will discuss later.

Pauline Lee, County Clerk presented to the board two bills one from Attorney General in the amount of 195.00 for review of the 2016 refunding bonds on Sports Complex and the other to the State Treasurer in the amount of \$30.30 for filing of the bonds, the cost will come out of the cost of issuance fund and paid by the Trustee who is Exchange Bank, Commissioner Noll made the motion to approve the request with Commissioner Schuele second and Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

County Clerk Pauline Lee also presented a bill from Kansas City Area Development Commission in the amount of \$7500.00 on economic Development, when Atchison County and City dissolved the joint Economic Development, county said that they would pay the memberships for KCADC along with MoKan Regional Council membership, Commissioner Schuele suggested paying it and putting it on as an agenda item for the Joint City County Meeting on December 19th. Commissioner Schuele made the motion to

pay the \$7500.00 to KCADC with Commissioner Noll second with Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

County Clerk Pauline Lee presented the invoice from Atchison Chamber of Commerce for membership for 2017 in the amount of \$225.00, Commissioner Noll made the motion to approve as presented with Commissioner Schuele second and Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

County Clerk Pauline Lee also presented the Christmas Ad for the Atchison Globe, cost would be \$138.00, and Board approved the request.

County Clerk Pauline Lee also presented an invoice from League of Municipalities in the amount of \$930.38 for 2017, an increase of \$450.00 from last year. Board decided not to join for 2017.

Pauline Lee, County Clerk told the board that she received a withdrawal from Richard Taliaferro for Benton Township Trustee, Commissioner Noll will get with the other two township board members for names to fill the position.

Board went over the commitment agreement letter with Reese and Novely for 2016 audit, Chairman Pohl suggested staying with them for one more year since there will be new department heads starting in 2017 and then going out for RFP in 2017 audit. Commissioner Noll in agreement. Commissioner Schuele looked over the agreement letter and was concerned with audit dates would like to start earlier than May and getting it before August, Pauline Lee, County Clerk will send an email to Melanie Tuttle with Reese and Novely asking about changing the dates. Board will review again next meeting, Tuesday, December 13th.

Board received a request from Atchison Community Health Clinic requesting possible money to purchase some equipment, will look at it further at next meeting.

Pat Henderson, County Counselor came in to meeting at 3:10 pm

Pat updated the commissioners on the AT&T arbitration.

Board also asked Pat if he would send a letter to Joey Walker on options that they could do on Hunters Landing Road.

Commissioner Schuele made the motion to adjourn at 3:15 pm with Commissioner Noll second and Chairman Pohl calling for a vote, all voted aye, motion carried, 3-0.

Attest: Linda Chalfant, Deputy County Clerk
Pauline M. Lee, County Clerk