



Atchison County Commission Meeting

Atchison County Courthouse
423 North 5th St
Atchison, Kansas 66002
March 7, 2023
REGULAR MEETING AGENDA

Chairwoman Casey Quinn, 3rd District.

Commissioner Allen Reavis, 1st District.

Commissioner Eric Noll, 2nd District.

1. ZOOM MEETING ID # 859 6637 7297
2. 9:00 A.M. Department Head Workshop
9:00 am to 10:00 am - Discussion with Department Heads.

*There will be no Zoom available during this time. The Zoom link will start at 10:00am.
3. Call To Order
The County Commission is called to order by the Chairman
4. Pledge Of Allegiance
5. Public Comment
6. Additions To Agenda
Items of discussion added by Commissioners.
7. Reading And Approval Of Minutes
Approval of Minutes from Last commission meeting
- 7.1. Approved 03/07/2023 Atchison County Commission Meeting Minutes

Documents:

[3-7-2023.PDF](#)
8. Commissioner Comments And Committee Reports
9. Reports Of Elected Officials And Department Heads
- 9.1. 10:00 AM Wesley Lanter, Emergency Management/IT Director
CivicPlus Renewal Discussion and Approval

10. Presentation And Approval Of Claims

11. New Business Before The Board
- 11.1. Approval Of Appraiser Capital Outlay Purchase Orders
12. Old Or Unfinished Business Before The Board
13. County Counselor Updates
- 13.1. Approval Of PO For Gilmore & Bell PC
Third Supplemental Bond Trust Indenture
14. Executive Sessions (Time Reserved For Executive Sessions)
15. Public Comment
16. Adjournment

Tuesday, March 7, 2023

Pursuant to the law, the Atchison County Commission Board met in Regular Session at 10:00 AM at the Atchison County Courthouse, Lower Level, 423 N 5th St., Atchison, KS. A link to the meeting was made available to the public prior to the meeting. In addition, public attendance was available for the Commission meeting at the Atchison County Courthouse, Lower Level, 423 N 5th St., Atchison, KS. Chairwoman Casey Quinn called the meeting to order with Commissioner Eric Noll and County Counselor Patrick Henderson present for the meeting. Commissioner Allen Reavis was absent. Kalee M. Vanderweide, Deputy County Election Officer recorded the minutes.

The Board recited the pledge of allegiance to start the meeting.

***Public Comment:**

There were no public comments.

***New Business Before the Board:**

Chairwoman Quinn read a proclamation to declare March 6 – 10 as Severe Weather Awareness week. Commissioner Noll made a motion to approve the proclamation. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

There was a letter of interest from Rickey Ross for the Memorial Hall Trustee position. This will be tabled until next week to verify Veteran status, to follow state statute.

There was a letter of interest from Shelly Nelson for the Juvenile Corrections Advisory Board (JCAB). Commissioner Noll made a motion to appoint Shelly Nelson for the position on JCAB. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

Chairwoman Quinn presented a purchase order to C.V.B., Inc. “Water Doctor”, on behalf of Atchison Senior Village for a powerhead, assy 2900 upper/lower with harness and transformer NST2 Timers, 24V DC, labor; fittings; and a rebuild kit, in the amount of \$3,422.20. Commissioner Noll made a motion to approve the purchase order to C.V.B., Inc., in the amount of \$3,422.20. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

Chairwoman Quinn presented a purchase order to Kansas County Commissioners Association (KCCA) for the 2023 Membership Dues with a population category of 10,000 – 24,999, in the amount of \$534.00. Commissioner Noll made a motion to approve the purchase order to KCCA in the amount of \$534.00. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

Chairwoman Quinn presented a purchase order to Amazon, on behalf of the County Attorney's office, for three (3) ergonomic home office chairs, in the amount of \$524.97. This is to come out of the Capital Outlay budget. Commissioner Noll made a motion to approve the purchase order to Amazon in the amount of \$524.97. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

Chairwoman Quinn presented a purchase order to R Brooks Plastering, LLC; on behalf of the Appraiser's office for plastering of a 300 sq ft X 800 EIFS appraiser office wall, in the amount of \$2,400.00. Commissioner Noll made a motion to approve the purchase order to R Brooks Plastering, LLC, in the amount of \$2,400.00. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

Chairwoman Quinn presented a purchase order to Main Street Decorating Center for 2-gallon paint in lamb wool cover, in the amount of \$114.25. Commissioner Noll made a motion to approve the purchase order to Main Street Decorating Center, in the amount of \$114.25. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

***Reading and Approval of Minutes:**

Minutes of the February 28, 2023, meeting were reviewed with no corrections noted. Commissioner Noll made the motion to approve the minutes as presented. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

***Commissioner Comments and Committee Reports:**

Commissioner Noll stated he had a Northeast Kansas Multi-County Health meeting last night, Monday, March 6, 2023. Everything is going smoothly and working on a grant for new signage for the front of the building in Horton.

Chairwoman Quinn stated she had a Solid Waste Committee meeting on Wednesday, March 1, 2023. Tipping fees were discussed.

Chairwoman Quinn stated she had an Atchison Senior Village (ASV) Advisory Board meeting on Wednesday, March 1, 2023.

Chairwoman Quinn stated the Board met in a policy workshop on Friday, March 3, 2023.

***Reports of Elected Officials and Department Heads:**

Wesley Lanter, EM/IT Director, appeared before the Board with a purchase order to CivicPlus for the annual hosting and support for the Atchison County Website, in the

amount of \$8,004.27. Commissioner Noll made a motion to approve the purchase order to CivicPlus, in the amount of \$8,004.27. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

***County Counselor Updates:**

Patrick Henderson, County Counselor, presented a purchase order to Gilmore Bell for the Third Supplemental Bond Trust Indenture, in the amount of \$7,500.00. Commissioner Noll made a motion to approve the purchase order to Gilmore Bell, in the amount of \$7,500.00. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

Discussion was held on social media platforms allowed at the County. Counselor Henderson stated the Social Media Policy could use an update.

Discussion was had on courthouse hours and an order that was signed on February 11, 2013. This order states that the Courthouse will be open from Monday – Friday from 8:30 am – 5:00 pm to conduct business. A new resolution or order will need done if the hours want to be changed.

Discussion was held on tax sale properties and what to do with the properties that did not sell on previous tax sales. There are approximately 80 properties identified as being eligible for the next tax sale. The Request for Proposal (RFP) for the abstracting will be sent out and decided at a later date.

***Executive Sessions:**

Commissioner Noll moved that the Board of County Commissioners recess into executive session at 11:05 am for consultation with an attorney for the public body which would be deemed privileged in the attorney-client relationship, as allowed by K.S.A. 75-4319(b) (2), and that the purpose of the closed session is to protect confidentiality of the discussion, and that the Board come out of the executive session at 11:35 am, in the commission room, courthouse basement. Those present will be: the two commissioners, County Counselor Patrick Henderson, and County Clerk Michelle Phillips. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

There was no action taken during the executive session.

***Old or Unfinished Business Before the Board:**

Michelle Phillips, County Clerk, asked the Board about spending money out of the 154 Fund, Capital Outlay.

Discussion was had on the budget timeline workshops and the budget calendar.

Chairwoman Quinn discussed the County Commissioner's involvement with being on an Advisory Board.

***Public Comment:**

There were no public comments.

Add, abate, escapes for real estate and personal property taxes were presented to be approved.

Bills were presented to be signed.

Commissioner Noll made the motion to adjourn at 1:00 pm. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

*Note: Once approved these minutes will be the official minutes of the Board of County Commissioners. Regular meetings of the Board of County Commissioners are video-recorded. The video of these meeting is generally available for supplementation of the minutes. The videos can be located under the Government tab at www.atchisoncountyks.org.

Attest: Kalee M. Vanderweide, Deputy County Election Officer