



## Atchison County Commission Meeting

Atchison County Courthouse  
Lower Level

423 North 5th St  
Atchison, KS 66002

March 8, 2022

REGULAR MEETING AGENDA

Starting at 1:00 pm

Chairman Eric Noll, 2nd District

Commissioner Jack Bower, 1st District

Commissioner Casey Quinn, 3rd District

1. 1:00 P.M. ZOOM MEETING ID # 841 9557 3853
2. Call To Order  
The County Commission is called to order by the Chairman
3. Pledge Of Allegiance
4. Public Comment
5. Reading And Approval Of Minutes  
Approval of Minutes from Last commission meeting
- 5.1. Approved 03/08/2022 Atchison County Commission Meeting Minutes  
Documents:  
[03-08-2022.PDF](#)
6. Commissioner Comments And Committee Reports
7. Reports Of Elected Officials And Department Heads
8. New Business Before The Board
- 8.1. Kim Pruett, Joint Communication Director  
Approval of Purchase Order to Dell Technologies
- 8.2. Kim Pruett, Joint Communication Director/Wesley Lanter, Emergency Management/IT Director  
VMware Coverage Renewal Purchase Order Approval
- 8.3. Wesley Lanter, Emergency Management/IT Director  
Civic Plus Renewal Purchase Order Approval

- 8.4. Joe Snyder, Road & Bridge Superintendent  
Bid Opening - Micro Surfacing Wedge Patching - Morton Rd 2022
- 8.5. Joe Snyder, Road & Bridge Superintendent  
Bid Opening - Micro Surfacing Project
- 8.6. Joe Snyder, Road & Bridge Superintendent  
Bid Opening - Micro Surfacing Wedge Patching - County Wide 2022

- 9. Old Or Unfinished Business Before The Board
- 10. County Counselor Updates
- 11. Executive Sessions ( Time Reserved For Executive Sessions)
- 12. Presentation And Approval Of Claims
- 13. Presentation Of Petitions, Memorials, And Remonstrances
- 14. Introduction And Consideration Of Resolutions
- 14.1. Mark Wilson, Project Manager  
Approval of Resolution for Uniform Guidance

- 15. Notices And Communications
- 16. Public Comment
- 17. Adjournment
- 18. Zoom Details

**Atchison County will be limiting public access to all Atchison County departments and offices to take preventative measures designed to reduce the spread of the Coronavirus illness. We are making arrangements to adjust services to be in the best interest of the employees and citizens of Atchison County and following the interim guidance as provided by KDHE and the CDC. The Atchison County Board of County Commission meetings will be utilizing Zoom to meet the Kansas Open Meetings Act. Members of the public can connect to the meetings via smart phone, or computer connections. The meeting ID number will be listed on the corresponding agenda. Members of the public can attend the BOCC meeting in-person; however, we urge and encourage all citizens to take active steps to prevent the spread of COVID-19. If you have any symptoms similar to the flu, including fever, cough or shortness of breath, please do not attend until symptoms have subsided and you have been fever-free for 24 hours.**

## **Tuesday, March 8, 2022**

Pursuant to the law, the Atchison County Commission Board met in Regular Session at 1:00 PM at the Atchison County Courthouse, Lower Level, 423 N 5<sup>th</sup> St., Atchison, KS. A link to the meeting was made available to the public prior to the meeting. In addition, public attendance was available for the Commission meeting at the Atchison County Courthouse, Lower Level, 423 N 5<sup>th</sup> St., Atchison, KS. Chairman Eric Noll called the meeting to order with Commissioner Casey Quinn, Commissioner Jack Bower, and County Counselor Patrick Henderson present for the meeting. Kalee Vanderweide, Deputy County Election Officer recorded the minutes.

The Board recited the pledge of allegiance to start the meeting.

### **\*Public Comment:**

There were no public comments.

### **\*Reading and Approval of Minutes:**

Minutes of the March 1, 2022 meeting were reviewed with no corrections noted. Commissioner Quinn made the motion to approve the minutes as presented. Commissioner Bower seconded the motion. Chairman Noll called for a vote, all voted aye. The motion passed 3-0.

### **\*Commissioner Comments and Committee Reports**

Commissioner Quinn stated that she attended Representative Eplee's Legislative Coffee on Saturday, March 5, 2022.

Commissioner Quinn stated the Atchison County Fair dates will be August 3-6, 2022.

Commissioner Bower asked everyone to continue to pray for those ravaged by the war in Ukraine.

Chairman Noll stated he had a Northeast Kansas Area Agency on Aging (NEKAAA) meeting last Thursday, March 3, 2022, and a Northeast Kansas Multi-County Health meeting on Monday, March 7, 2022.

### **\*New Business Before the Board:**

Kim Pruett, Joint Communications Director, presented a purchase order to Dell Technologies, for 4 Dell computers and 11 monitors, in the amount of \$7,487.00. Commissioner Bower made a motion to accept the purchase order to Dell Technologies, in the amount of \$7,487.00. Commissioner Quinn seconded the motion. Chairman Noll called for a vote, all voted aye. The motion passed 3-0.

Wesley Lanter, Emergency Management/IT Director, presented a purchase order to Civic Plus, for the County website redesign, in the amount of \$7,623.12. Commissioner Bower made a motion to accept the purchase order to Civic Plus, in the amount of \$7,623.12. Commissioner Quinn seconded the motion. Chairman Noll called for a vote, all voted aye. The motion passed 3-0.

Joe Snyder, Road & Bridge Superintendent, presented a project agreement with the Kansas Local Bridge Improvement Plan (KLBIP). This project is to replace Bridge No. 000031035303705 located on 242<sup>nd</sup> Road, 2.5 miles south and 0.7 miles west of Farmington, Kansas, over a tributary to Stranger Creek in Atchison County, Kansas. The County will receive \$150,000.00 towards this bridge being built. Commissioner Bower made a motion to approve the project agreement with the KLBIP. Commissioner Quinn seconded the motion. Chairman Noll called for a vote, all voted aye. The motion passed 3-0.

Superintendent Snyder, appeared before the Board to open bids for three different projects. The bids were opened one at a time. The first bid was for the Micro-Surfacing Wedge Patching on Morton Road, from Vance Brothers. The bid was for \$59,093.50 and Superintendent Snyder was projecting expenses of \$60,000.00. Commissioner Quinn made a motion to accept the bid from Vance Brothers, in the amount of \$59,093.50. Commissioner Bower seconded the motion. Chairman Noll called for a vote, all voted aye. The motion passed 3-0.

Superintendent Snyder opened the bid from Vance Brothers for the Micro-Surfacing Project. The bid was for \$944,610.00 and Superintendent Snyder was projecting expenses of \$1,022,000.00. Commissioner Quinn made a motion to accept the bid from Vance Brothers, in the amount of \$944,610.00. Commissioner Bower seconded the motion. Commissioner Bower made a motion to table this bid approval to a later date. Chairman Noll seconded the motion. Chairman Noll called for a vote, all voted aye. The motion to table passed 2-0 with no vote from Commissioner Quinn.

Superintendent Snyder opened the bid from Vance Brothers for the Micro-Surfacing Wedge Patching County Wide 2022. The bid was for \$55,880.00 and Superintendent Snyder was projecting expenses of \$80,000.00. Commissioner Quinn made a motion to accept the bid from Vance Brothers, in the amount of \$55,880.00. Commissioner Bower seconded the motion. Chairman Noll called for a vote, all voted aye. The motion passed 3-0.

Chairman Noll presented a purchase order to Troyer Roofing & Coating, for the Courthouse Porticos roofing project, in the amount of \$6,447.00. This project was funded through a KANSAS RURAL PRESERVATION GRANT administered by the Kansas Historical Society, State Historic Preservation Office. Commissioner Bower made a motion to approve the purchase order to Troyer Roofing & Coating, in the amount of \$6,447.00. Commissioner Quinn seconded the motion. Chairman Noll called for a vote, all voted aye. The motion passed 3-0.

Chairman Noll presented a purchase order to Mo-Kan Regional Council, for Grant Administration Services, in the amount of \$500.00. This related to the roofing project funded through a KANSAS RURAL PRESERVATION GRANT. Commissioner Quinn made a motion to approve the purchase order to Mo-Kan Regional Council, in the amount of \$500.00. Commissioner Bower seconded the motion. Chairman Noll called for a vote, all voted aye. The motion passed 3-0.

**\*County Counselor Updates:**

There were no County Counselor updates.

**\*Introduction and Consideration of Resolutions**

Chairman Bower declared that a quorum was present. Mark Wilson, Project Manager, presented a Resolution entitled:

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ATCHISON COUNTY, KANSAS ESTABLISHING UNIFORM GUIDANCE POLICIES AND PROCEDURES FOR THE APPLICATION, ACCEPTANCE AND ADMINISTRATION OF GRANT FUNDS

Commissioner Bower moved that the Resolution be adopted. The motion was seconded by Commissioner Quinn. Chairman Noll called for a vote, all voted aye. The motion passed 3-0. Chairman Noll declared the Resolution duly adopted and the Resolution was then duly numbered Resolution No. 2022-1499 and was signed by the Commissioners and attested by the County Clerk.

**\*Executive Sessions:**

Commissioner Quinn moved that the Board of County Commissioners recess into executive session at 1:35 pm to discuss personnel matters of nonelected personnel, as allowed by K.S.A. 75-4319(b) (1), and that the purpose of the closed session is to protect the privacy rights of the employee, and that the Board come out of the executive session at 2:05 pm, in the commission room, courthouse basement. Those present will be: the three commissioners; Brian Oswalt, Facility & Maintenance Supervisor; and Jodi Moore, HR Director. Commissioner Bower seconded the motion. Chairman Noll called for a vote, all voted aye. The motion passed 3-0. There was no action taken during the executive session.

Commissioner Quinn moved that the Board of County Commissioners recess into executive session at 2:05 pm to discuss personnel matters of nonelected personnel, as allowed by K.S.A. 75-4319(b) (1), and that the purpose of the closed session is to protect the privacy rights of the employee, and that the Board come out of the executive session at 2:50 pm, in the commission room, courthouse basement. Those present will be: the three commissioners. Commissioner Bower seconded the motion. Chairman Noll called for a vote, all voted aye. The motion passed 3-0. There was no action taken during the executive session.

**\*Public Comment:**

There were no public comments.

Add, abate, escapes for real estate and personal property taxes were presented to be approved.

Bills were presented to be signed.

Commissioner Bower made the motion to adjourn at 2:50 pm. Commissioner Quinn seconded the motion. Chairman Noll called for a vote, all voted aye. The motion passed 3-0.

\*Note: Once approved these minutes will be the official minutes of the Board of County Commissioners. Regular meetings of the Board of County Commissioners are video-recorded. The video of these meeting is generally available for supplementation of the minutes. The videos can be located under the Government tab at [www.atchisoncountyks.org](http://www.atchisoncountyks.org).

Attest: Kalee Vanderweide, Deputy County Election Officer