



Atchison County Commission Meeting

Atchison County Courthouse
423 North 5th St
Atchison, Kansas 66002
April 13, 2021
REGULAR MEETING AGENDA

Chairman Jack Bower, 1st District

Commissioner Eric Noll, 2nd District

Commissioner Casey Quinn, 3rd District

1. 1:00 P.M. ZOOM MEETING ID # 943 4320 2490
2. Call To Order
The County Commission is called to order by the Chairman
3. Pledge Of Allegiance
4. Public Comment
5. Reading And Approval Of Minutes
Approval of Minutes from Last commission meeting
- 5.1. Approved 04/13/2021 Atchison County Commission Meeting Minutes
Documents:
[04-13-2021.PDF](#)
6. Commissioner Comments And Committee Reports
7. Reports Of Elected Officials And Department Heads
8. New Business Before The Board
- 8.1. Staci Waggle, Solid Waste Manager
Approval of Annual Solid Waste Management Plan Review
- 8.2. Corey Scott, Emergency Medical Services Director
Approval of Firehouse Subs Grant
- 8.3. Joe Snyder, Road & Bridge Superintendant
Bid Opening for 2022 550 Truck and Dump Bed
- 8.4. Approval Of Appointment Letters
Juvenile Corrections Advisory Board and Atchison County Community Corrections
Advisory Board

9. Old Or Unfinished Business Before The Board
10. County Counselor Updates
11. Executive Sessions (Time Reserved For Executive Sessions)
- 11.1. Jamie Madison, HR Director
Non-Elected Personnel Executive Session
12. Presentation And Approval Of Claims
13. Presentation Of Petitions, Memorials, And Remonstrances
14. Introduction And Consideration Of Resolutions
- 14.1. Approval Of Sixth Resolution Extending Disaster Declaration
15. Notices And Communications
16. Public Comment
17. Adjournment
18. Zoom Details

Atchison County will be limiting public access to all Atchison County departments and offices to take preventative measures designed to reduce the spread of the Coronavirus illness. We are making arrangements to adjust services to be in the best interest of the employees and citizens of Atchison County and following the interim guidance as provided by KDHE and the CDC. The Atchison County Board of County Commission meetings will be utilizing Zoom to meet the Kansas Open Meetings Act. Members of the public can connect to the meetings via smart phone, or computer connections. The meeting ID number will be listed on the corresponding agenda. Members of the public can attend the BOCC meeting in-person; however, we urge and encourage all citizens to take active steps to prevent the spread of COVID-19. If you have any symptoms similar to the flu, including fever, cough or shortness of breath, please do not attend until symptoms have subsided and you have been fever-free for 24 hours.

Tuesday, April 13, 2021

Pursuant to the law, the Atchison County Commission Board met in Regular Session at 1:00 PM on the 1st floor of the courthouse, 423 N 5th St. Atchison, KS. A link to the meeting was made available to the public prior to the meeting. In addition, public attendance was available for the Commission meeting via the Zoom platform by visiting the Clerk's Office on the 1st floor of the courthouse, 423 N 5th St., Atchison. Chairman Jack Bower called the meeting to order with Commissioner Eric Noll, Commissioner Casey Quinn, and County Counselor Patrick Henderson present for the meeting. County Clerk Michelle Phillips recorded the minutes.

The Board recited the pledge of allegiance to start the meeting.

***Public Comment:**

There were no public comments.

***Reading and Approval of Minutes:**

Minutes of the April 6, 2021 meeting were reviewed with no corrections noted. Commissioner Noll made the motion to approve the minutes. Commissioner Quinn seconded the motion. Chairman Bower called for a vote. The motion passed 3-0.

***Commissioner Comments and Committee Reports:**

Chairman Bower mentioned that Joe Bowen has been the maintenance Supervisor for 13 years and would be retiring as of April 15, 2021. Chairman Bower wanted to thank Joe for all his service to the County. The County will not be having a formal reception, but please wish Joe well if you see him.

Commissioner Quinn wanted to remind everyone that April is County Government Month. There will be some Employee spotlights that will be shared from different departments throughout the County. The County is also holding a coloring contest. The picture to color will be available on the Website www.atchisoncountyks.org or at the Courthouse. The residents at the Atchison Senior Village will be judging all the entries.

Commissioner Quinn addressed a concern she received about the recycling efforts not being met at the current recycling facility. The concern stems from all the materials being pushed into the same building. Commissioner Quinn wanted to clarify that the recyclable items are taken to the Solid Waste facility where they are put in a trailer for recycling items only, then sent to a recycling facility in Lawrence. All the trash deposited and collected is sent to the landfill in Perry in different trailers. If anyone has questions, they could contact the Transfer Station.

Commissioner Quinn mentioned that there was a Joint Communication Board meeting on Friday, April 9, 2021. The resolutions were reviewed and they are working on some changes.

Commissioner Quinn mentioned that she had been informed of a nuisance complaint and mentioned that we are working with our partners at the Northeast Kansas Environmental Services (NEKES).

Commissioner Noll wanted to remind everyone of the upcoming tax sale to be held on April 21, 2021. The tax sale will start at 10:00 am at the Memorial Hall. Please be sure to pre-register for a bidding number prior to the sale date.

Commissioner Quinn mentioned another concern she received on potholes around the county on the chip and sealed surfaces. All road complaints are being tracked by the Road & Bridge Department, and handled as soon as possible. Anyone can send concerns to the Road & Bridge Department by phone (913) 804-6120, or email R&B@atcoks.org.

***New Business Before the Board:**

Staci Waggle, Solid Waste Manager, previously talked to the Board about approval of the Solid Waste Management Plan updates for this year. Commissioner Noll made a motion to approve the Solid Waste Management Plan. Commissioner Quinn seconded the motion. Chairman Bower called for a vote, all voted aye. The motion passed 3-0.

Corey Scott, Emergency Medical Services Director, appeared via Zoom to ask the Board for approval to move forward with accepting the Firehouse Subs Public Safety Foundation Grant. This grant has been awarded to the Atchison County Emergency Medical Services and is planned be used for the purchase of a new heart monitor/defibrillator in the amount of \$35,704.61. Director Scott mentioned that this was a fully funded grant opportunity that has been offered; however, he was seeking approval since it was above his budget authority. Commissioner Quinn made a motion to approve the Firehouse Subs Public Safety Grant in the amount of \$35,704.61. Commissioner Noll seconded the motion. Discussion was held. Commissioner Quinn wanted say congratulations to Captain Brader for writing and securing the application. Chairman Bower mentioned the possibility of purchasing a second unit. Director Scott told the Board that the current heart monitor/defibrillator units, purchased between 2000 and 2006, were past their life expectancy and no longer supported technology. Director Scott was seeking approval to solicit bids for a second identical monitor to be paid for from the ambulance equipment fund. Chairman Bower called for a vote, all voted aye. The motion passed 3-0.

Commissioner Noll made a motion for the approval of solicitation for bids on a second heart monitor/defibrillator. Commissioner Quinn seconded the motion. Chairman Bower called for a vote, all voted aye. The motion passed 3-0.

Joe Snyder, Road & Bridge Superintendent, appeared via Zoom for the opening of the sealed bids received for a 2022 F-550 truck, and additional bids received for the dump bed. County Clerk Michelle Phillips opened the bids. There was one bid received for the 2022 F-550 chassis-cab from Foster Ford, Inc., of Holton, KS. The total of the bid was \$38,225.00.

There were two bids received for the dump bed as follows:

Name		Total Bid
American Equipment Company	Kansas City, KS	\$ 13,298.00
Knapheide Truck Equipment	Kansas City, MO	\$ 13,462.00

Superintendent Snyder told the board that the truck bids request was sent to 5 different dealers, as well as, being listed on the county website. Superintendent Snyder asked for time to look at the bids closely and bring his recommendation back to the meeting next week. The Board agreed.

Superintendent Snyder presented a purchase order for metal culverts payable to Metal Culverts, Inc., in the amount of \$33,011.40. Commissioner Quinn moved to approve the purchase. Commissioner Noll seconded the motion. Discussion was held. Commissioner Quinn noted that roughly \$20,000 would be reimbursed to the County from the Atchison County Townships. Chairman Bower called for a vote, all voted aye. The motion passed 3-0.

Shelly Nelson, Community Corrections Supervisor asked the Board for approval of Kevin Bryant and Martin Asher to the Atchison County Community Corrections Advisory Board. Both of these are re-appointments. Commissioner Noll made a motion to approve the re-appointments for Kevin Bryant and Martin Asher. Commissioner Quinn seconded the motion. Chairman Bower called for a vote, all voted aye. The motion passed 3-0.

Supervisor Nelson, asked the Board for approval of Holly Sechler-Sutley, Matthew Ramsey, and Tom Weishaar to the Juvenile Corrections Advisory Board. All of these are re-appointments. Commissioner Quinn made a motion to approve the re-appointments for Sechler-Sutley, Ramsey, and Weishaar. Commissioner Noll seconded the motion. Chairman Bower called for a vote, all voted aye. The motion passed 3-0.

***County Counselor Updates:**

Patrick Henderson, County Counselor, stated that the tax sale is scheduled for April 8, 2021. It will be held at the Memorial Hall starting at 10:00 am. Registration needs to be completed prior to the sale date, due to the approval process. If you need more information, go to www.atchisoncountyks.org.

Counselor Henderson stated that he along with Commissioner Noll has been meeting with the cities of the third class to talk to them about the Neighborhood Revitalization Program that is set to expire in October 2021. They have been to Effingham and Muscotah, but plan to meet with Lancaster and Huron.

***Introduction and Consideration of Resolutions:**

Chairman Bower was presented a Resolution entitled:

RESOLUTION EXTENDING DECLARATION
OF LOCAL DISASTER EMERGENCY DUE TO COVID-19 PANDEMIC

Wes Lanter, Emergency Management/IT Director, told the Board that this was a continuation of the disaster emergency resolutions that have been in effect since March 2020. Director Lanter plans to continue the disaster emergency resolutions until COVID-19 is completely gone since this resolution helps the County received resources, including supplies and funding, from FEMA and the State. Commissioner Quinn moved that the Resolution be adopted. The motion was seconded by Commissioner Noll. Chairman Bower called for a vote, all voted aye. The motion passed 3-0. Chairman Bower declared the Resolution duly adopted and the Resolution was then duly numbered Resolution No. 2021-1479 and was signed by the Commissioners and attested by the County Clerk.

***Executive Session**

Commissioner Noll moved that the Board of County Commissioners recess into executive session at 1:30 pm to discuss personnel matters of nonelected personnel, as allowed by K.S.A. 75-4319(b) (1), and that the purpose of the closed session is to protect the privacy rights of the employee, and that the Board come out of the executive session at 2:15 pm, in the commission room, 1st floor, courthouse. Those present will be: the three Commissioners, County Counselor Patrick Henderson, Jamie Madison, HR Director, and Brian Oswalt. Commissioner Quinn second the motion. Chairman Bower called for a vote, all voted aye. The motion passed 3-0. There was no action taken during the executive session.

***New Business Before the Board:**

Commissioner Quinn made a motion to hire Brian Oswalt as the Facilities & Maintenance Supervisor effective immediately with a salary of \$49,500. Commissioner Noll seconded the motion. Chairman Bower called for a vote, all voted aye. The motion passed 3-0.

***Public Comment:**

There were no public comments.

Bills were presented to be signed.

Add, abate, escapes for real estate and personal property taxes were presented to be approved.

Commissioner Noll made the motion to adjourn at 2:19 pm. Commissioner Quinn seconded the motion. Chairman Bower called for a vote, all voted aye. The motion passed 3-0.

*Note: Once approved these minutes will be the official minutes of the Board of County Commissioners. Regular meetings of the Board of County Commissioners are video-recorded. The video of these meeting is generally available for supplementation of the minutes. The videos can be located under the Government tab at www.atchisoncountyks.org.

Attest: Michelle Phillips, County Clerk