

## ATCHISON CO. KANSAS FLOODPLAIN MANAGEMENT APPLICATION

The undersigned agrees that all work shall be done in accordance with the Floodplain Management Ordinance and applicable county/city ordinances and the State of Kansas requirements as contained in K.S.A. 12-766, and K.A.R. 5-44-1 through 5-44-6. All development must complete this application.

\_\_\_\_\_  
Name of Owner or Developer / Contractor or Builder Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Email Address

\_\_\_\_\_  
Project Location / Address / Legal / reference no. Quick Ref ID

Description of the Project A site plan is required for all development. Any other plans available or necessary for construction shall also be provided.

Check all that apply

- |  |                                     |
|--|-------------------------------------|
| <input type="checkbox"/> New Construction        | <input type="checkbox"/> Filling    |
| <input type="checkbox"/> Substantial Improvement | <input type="checkbox"/> Grading    |
| <input type="checkbox"/> Minimum Improvement     | <input type="checkbox"/> Excavation |

Current Property Value      \$ \_\_\_\_\_      Value of Improvements      \$ \_\_\_\_\_

**Does this property need an address?**

In accordance with Resolution 2018-1443 all new addresses will require a \$250 Road & Bridge fee to be paid with this application.

Yes      No  
     

**Will this request add or increase the use of an existing driveway?**

If so, a driveway Permit from Road & Bridge or the appropriate Township must be attached to this application. The policy can be found at:

[www.atchisoncountyks.org/DocumentCenter/View/2951/Atchison-County-Road-Policy-2023-02-21](http://www.atchisoncountyks.org/DocumentCenter/View/2951/Atchison-County-Road-Policy-2023-02-21)

    

**Will this property apply for a NRP tax rebate?**

Separate application must be approved by the appraiser's office before starting.

    

**Will this project require on-site sewage treatment?**

If yes, a sanitary permit will be required.

Please include evidence of NEKES permit approval. Separate fees may apply.

A letter from NEKES will be sufficient for approval.

    

**Is the development in an area of Special Flood Hazard?**

If yes, an Elevation certificate will be required

    

**Is the development in a floodway?**

If yes, a no rise certificate must be provided

    

Assistance is available at (913)804-6019 or 8046018. Completed applications may be delivered to Atchison County GIS Department or emailed to [rdenton@atcoks.org](mailto:rdenton@atcoks.org) or [jfaris@atcoks.org](mailto:jfaris@atcoks.org).

If you are seeking to perform development within an area of Special Flood Hazard or Floodway a surveyor will be required to provide the information requested below. Otherwise this area will be left blank.

Datum for all Elevations	NGVD	NAVD
Base Flood Elevation, BFE, at development site	_____	Feet
Elevation at development site	_____	Feet
Elevation of lowest floor of residential development	_____	Feet
Elevation of flood proofing for non-residential structure	_____	Feet
Source of elevation information	_____	

List required permits from other agencies. Attach copies.

**Notice: Read Carefully.** This permit is issued with the condition that the lowest floor (including basement) of any new or substantially-improved (over 50% current market value) residential structure will be elevated at least one (1) foot above the base flood elevation. If the proposed development is a non-residential structure, this permit is issued with the condition that the lowest floor (including basement) of any new or substantially improved non-residential structure will be elevated or flood proofed at least one (1) foot above the Base Flood Elevation. This permit is issued with the condition that the owner/developer will provide a FEMA elevation certificate completed by a licensed land surveyor or professional engineer certifying the "as-built" lowest floor elevation of any new or substantially improved structure covered by this permit.

\_\_\_\_\_  
**Print Name Owner/Developer**

\_\_\_\_\_  
**Signature Owner/Developer**

**Permit:**    **Approved**    **Denied**    **(attach explanation)**    **Date:** \_\_\_\_\_

\_\_\_\_\_  
**Community Official**  
Roger Denton

**INSTRUCTIONS**

Complete name and contact information of applicant. It is preferred that this be the information of the property owner. Circle owner or builder depending on applicant.

Complete information describing location of the development. Space is provided for other locator such as parcel identification number or name of subdivision. For a long legal description, the information could be attached separately and noted here.

A site plan will be required for all permits. In many cases the staff will be able to assist you in preparation of that plan to assure that nothing will occur within a special flood hazard area.

Describe the development. Is this a substantial improvement?

No address will be assigned for agricultural land without any other use. A drive location and market-use site must be specified.

**If you are seeking to perform development within an area of Special Flood Hazard or Floodway a surveyor or qualified Civil Engineer will be required to provide specific information.**

Most development within an area of Special Flood Hazard will require an Elevation Certificate. An elevation certificate based on construction drawings can be used at the start of construction. A finished construction elevation certificate is required when the project is complete. Minor projects may not require an elevation certificate. For example: a new culvert.

For a project in a designated floodway a no-rise certificate is required. In an area of detailed study when a floodway has not been designated it must be determined that development will not cause more than one (1) foot of rise.

Specify if National Geodetic Vertical Datum of 1929 or North American Vertical Datum of 1988 was used for the elevation information in this section.

Lowest floor of a residential structure (including basement) and level of flood proofing for a non-residential structure must be one (1) foot above the base flood elevation. In a house that has a basement the lowest floor is the floor of the basement. This information will be on an elevation certificate. There should be an elevation certificate for every post-FIRM structure. If other sources of elevation information were used, please specify where that information came from. For certain types of projects, the elevation information may not apply. For example: excavation of a borrow pit. In those situations, use N/A in the blanks for elevation information. Elevation certificates are not required for projects. Projects that do not require elevation certificates are excavation, culverts and parking lots.

The Kansas Department of Agriculture, Division of Water Resources requires permits for fill placed in floodplains. Permits are also required for levees, stream obstructions, and dams. Some minor projects are exempt based on the amount of fill, upstream drainage, or the size of the dam. US Army Corps of Engineers may require permits involving wetlands or projects that could alter the course of a navigable water way.