

**ATCHISON COUNTY ROAD & BRIDGE
ENTRANCE/CULVERT APPLICATION**

613 S. 22nd St. | Atchison, Kansas 66002 | PH: 913.804.6120 | Email: roads@atcoks.org

Application

(To be completed by applicant)

Applicant Name: _____ Address: _____

City, ST, Zip: _____ Phone: _____

Email Address: _____ Date: _____

Location of Proposed Driveway or Field Entrance: _____ or _____

(911 address if known) (Road, Section, Township, Range)

Check one:

New Construction: ____ Driveway Entrance: ____ Other (describe): _____

Brief Description: _____

County ditch along road? YES NO

Is there any existing driveway entrance? YES NO

As the owner of the property to be accessed by the entrance, I have received, read, understand and approve this application request. (Please check one)

Request Atchison County to construct the entrance as time permits.

The person actually constructing the entrance will be as follows:

(name)

(address)

(telephone)

Notice: If this application is for supplemental driveway culvert(s), property owner will be responsible for all costs associated with the new culvert(s), including labor and materials for installation and maintenance. If the application is for A) culvert relocation, B) culvert extension or C) replacement of a property-owner damaged culvert, property owner will be responsible for all installation costs associated with the new culvert(s), including labor and materials. The project may be subject to engineering review.

Incomplete Applications will not be reviewed.

For further information or questions, please visit the Atchison County Website. (atchisoncountyks.org) Once on the website, proceed to Departments–Public Works–Road & Bridge–Atchison County Road Policy & Permits or call the office at 913-804-6120.

(Land owner's printed name)

(Land owner's signature)

(date)

Be Sure to Attach a Map and Sketch of the Proposed Driveway or Entrance

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Review / Approval

(To be completed by County Representative)

Is Atchison County responsible for entrance/culvert? YES NO

Does entrance meet AASHTO safety requirements? YES NO

Does mailbox meet Atchison County Road Policy guidelines? YES NO

Is a culvert required? YES NO

If **yes**, what diameter and what length? _____Diameter _____Length

Application: **Approved or Denied** **(Attach Explanation)**

R & B Notes

***Please note: applications are valid within 90 days of approval signature. After 90 days a new application will be required.*

(Printed Name of Authorized R & B Personnel)

(Signature of Authorized R & B Personnel)

(Date)